

Appendix E: Place Directorate

2019/20 Quarter One Revenue Financial Performance

1. Summary

Place	Current Net Budget	Net Forecast	Forecast (under)/over spend		
			Quarter One	Provided for in Reserves	Year End Forecast
	£000	£000	£000	£000	£000
Corporate Director	186	186			0
Development & Planning	2,935	2,905	(30)		(30)
Public Protection & Culture	3,753	3,805	52		52
Transport & Countryside	23,105	23,115	10		10
Total	29,979	30,011	32	0	32

- 1.1 The Directorate forecast at Quarter One is £32k overspent which is 0.1% of the net budget of £30m.

2. Development and Planning

2.1 Explanation for over or under spend

It is anticipated that there will be a saving on staff costs at the year-end of £30k due to vacancies.

2.2 Explanation of changes from last quarter

N/A

2.3 Remedial action being taken

N/A

2.4 Implications for next year's budget

None

3. Public Protection & Culture

3.1 Explanation for over or under spend

The service is forecasting an over spend of £52k. Overspends in the service including those to be mitigated are:

- Libraries – changes to the corporate cleaning contract has resulted in a cost pressure in 2019/20 of £18k, which will be mitigated in year.
- Digitisation savings from online bookings are unlikely to be achieved this year causing a pressure of £23k, invest to save costs associated with building up the wedding business at Shaw house £17k, and a savings target of £30k which is to be mitigated in year.

3.2 Explanation of changes from last quarter

N/A

3.3 Remedial action being taken

Libraries - ongoing negotiation with Commissioning over the central cleaning contract, related inflationary pressures and performance issues. Service's desired outcome would be direct employment of cleaning staff as part of the wider team.

Head of Service (HoS) - ongoing discussion with the project team leading on digitisation. Agreement in principle to shift unmet savings targets into 2020/21 as the phase 2 elements have not been implemented. Other pressures will be mitigated from in year from slow down savings as far as possible and also from capitalisation of HoS budgets against projects is being considered and potential income from Emergency Planning due to off-site planning events.

3.4 Implications for next year's budget

Libraries -There should be some improvement if the service receives agreement to directly employ cleaning staff and is successful in recruiting cleaners. Knowledge of the local market suggests this pressure should reduce.

Head of Service - a review of the intended outcomes from digitisation should establish the ability to make savings. At this stage it is likely this will continue as a pressure.

Building Control - ongoing discussion with Wokingham about income profile, marketing and market share. With significant changes in the private sector post Grenfell, there is confidence that income will improve.

4. Transport and Countryside

4.1 Explanation for over or under spend

A number of small variances make up this overspend. None are significant.

4.2 Explanation of changes from last quarter

N/A

4.3 Remedial action being taken

Mitigation will be sought from within the service.

4.4 Implications for next year's budget

None at this stage

5. 2018/19 Savings and Income Generation Programme - RAG

5.1 The Place Directorate savings and income generation programme is summarised below with explanation for unmet savings in the service tables.

2019/20 Quarter One Revenue Financial Performance

Place	Red	Amber	Green	Total	Achieved
	£k	£k	£k	£k	
Development & Planning	0	0	155	155	100%
Public Protection & Culture	30	0	414	444	93%
Transport & Countryside	5	5	1,018	1,028	99%
Total	35	5	1,587	1,627	98%

Service	Description of Saving/Income	Category	£k	£k	£k	Total £k	Comments
D&P	DC Pre-applications charges	Income			10	10	
D&P	Introduce Planning Policy pre-application charges	Income			10	10	
D&P	Review CIL Admin charges	Income			50	50	
D&P	Capitalise transport policy post	Capitalisation			45	45	
D&P	Charge for self build register	Income			5	5	
D&P	DC reduced application numbers and so less Planner resource is required and so can be frozen.	Disinvestment			35	35	
D&P			-	-	155	155	

Savings/Income Programme 2019/20						
Service	Description of Saving/Income	£k	£k	£k	Total £k	Comments
PP&C	Corn Exchange - cease grant			174	174	
PP&C	Partnership Business Plan '5% plan'			58	58	
PP&C	Leisure R&M			18	18	
PP&C	Marriage income			20	20	
PP&C	Capitalise Library Book Stock			94	94	
PP&C	Museum income			3	3	
PP&C	Business Continuity contract for West Berks			8	8	
PP&C	Energy – estate management phase 2			39	39	
PP&C	Efficiencies	30			30	Unmet savings target, in year mitigation being sought from slow down savings
PP&C		30	-	414	444	

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Service	Description of Saving/Income	Category	£k	£k	£k	Total £k	Comments
T&C	Capitalising spend - Hand Patching	Capitalisation			100	100	
T&C	Capitalising spend - Drainage, Sign and Road Markings,	Capitalisation			200	200	
T&C	Garden waste charging	Income			200	200	
T&C	Street Lighting - staffing reduction following LED project	Efficiency			30	30	
T&C	Countryside review	Disinvestment			20	20	
T&C	Car washing	Income	5	5	-	10	Taken longer than anticipated to agree changes to the lease with the Kennet Centre owners.
T&C	Review of TRO charges	Income			55	55	
T&C	Part capitalise Traffic Services Manager post	Capitalisation			24	24	
T&C	Delete Senior Highways DC post	Efficiency			49	49	
T&C	Transition to a new delivery model for passenger transport	Efficiency			150	150	
T&C	Reduce training budgets	Efficiency			5	5	
T&C	Further reduce car park cleaning	Disinvestment			10	10	
T&C	Reduce bus station cleaning	Efficiency			5	5	
T&C	Streetworks Permit charges	Income			100	100	
T&C	Highways TMC rate review	Efficiency			40	40	
T&C	Routeguard App	Income			5	5	
T&C	BBOWT reduction in payment	Disinvestment			25	25	
T&C			5	5	1,018	1,028	